

COVID SAFE PLAN



CONDITIONS OF BOOKING ARTEP CLEANING SERVICES

If you have visited any current Covid-19 hotspots or are unwell please re-consider rescheduling your quote or clean (please refer to NSW Health website)

Actions taken to ensure both our safety -

<i>Physical distancing</i>	When our clients are home – we ask that physical distancing is maintained while we work; if possible, we prefer if clients leave the room as its being cleaned for distancing purposes
<i>Adopt good hand hygiene practices.</i>	Hand sanitiser used regularly by staff before entering a client's home and on departure
<i>Wellbeing of staff and visitors</i>	Staff will stay home if unwell – We ask our clients to please advise Petra if they have any flu like symptoms so cleaning appointments can be rescheduled
<i>Cleaning Products</i>	Any cloths, mop heads, microfibre cloths etc are frequently washed - <i>thoroughly</i>
<i>Personal Protection</i>	Disposable gloves & face masks on hand if needed by staff
<i>Record Keeping</i>	Names & numbers recorded for each client upon booking (stored confidentially and securely)

ARTEP CLEANING SERVICES is a registered as COVID SAFE

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